



Information Bulletin

Teachers' Retirement System of the State of Illinois

\$50 Minimum Requirement for Making Optional Service Payments

Number: 0071

When you make a payment for optional service and your total balance due is \$50 or more, your payment must be in the amount of at least \$50. If your total balance due for optional service is less than \$50, your payment must be for the full amount due.

If you make optional service payments to TRS through a personal check, please follow the directions listed below to ensure proper credit:

- ☆ Make your check payable to "Teachers' Retirement System."
- ☆ Write your Social Security number on your check.
- ☆ Return one of the enclosed remittance slips with your payment. If you need more remittance slips, make copies or call the TRS Member Accounts Department at (217) 753-0392 or toll free at (800) 877-7896.
- ☆ Mail your optional service payment and remittance slip to the address shown on the remittance slip.

For guidelines on and information about making optional service payments through an irrevocable payroll deduction program (PDP) agreement, call a TRS Benefits Counselor or Member Services Representative toll free at (800) 877-7896.

Revised May 1999